



YSGOL GYNRADD GYMRAEG BRYN Y MÔR

Pennaeth/ Headteacher:
Mrs Rhian James- Collins

19.07.19

Dear Parent/Guardian

As we approach the end of the academic year I would like to take this opportunity to thank all the pupils for their valued contribution and achievements over the past year.

I would particularly like to extend my best wishes to Year 6 pupils who will be leaving at the end of this term to begin a new and exciting chapter in their lives. I would like to thank them for their contribution to school life over the years and wish them all the very best in the future.

I would also like to thank the staff and governors for their dedication and valuable contribution throughout the year and also thank you as parents for your continued support and cooperation.

I am pleased to announce that Miss Lydia Harding's application to work as a Graduate Teacher at the school has been accepted. Miss Harding has been working as a teaching assistant at the school for a number of years taking responsibility for classes during statutory Planning, Preparation and Assessment time as well as supporting pupils with Additional Learning Needs. Miss Harding will be teaching in the Nursery during Mrs Kelly Jones' absence from September.

We also wish Miss Lucy Furlong and Miss Lauren Lewis well with their future plans.. They are leaving us at the end of term and we are grateful to them for their valuable contribution over the past year.

We are pleased to welcome Miss Sophie Griffiths as a part-time and temporary teacher in September 2019 as well as Miss Tina Coleman and Miss Rhiannon Harris who join as part-time teaching assistants from September 2019.

On behalf of myself and the staff I would like to wish you all an enjoyable and restful summer break! We look forward to welcoming pupils, old and new back in September 2019, refreshed and eager to resume their learning.

Yours sincerely,

Rhian James Collins

Head teacher

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Gwefan/ Website: www.yggbrynymor.co.uk

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Key Dates/Reminders for the Autumn Term, 2019

02.09.19	INSET
03.09.19	INSET
04.09.19	INSET
05.09.19	School re-starts
10.09.19	Welcome Evening for parents – Years 1-6

School Drop Off and Pick up procedures

The school gates open at 8.30 a.m. We ask that you please drop your child off at the side entrance gate. All pupils are supervised by staff until the school day starts at 8.50 a.m. Parents of **Nursery pupils** are permitted to access the school yard and escort their children to the nursery yard. You are welcome to leave the children with the class teacher at 8.40 a.m if you wish.

Parents of new **Reception Class** children are encouraged to drop their children at the gate, however if your child is anxious at the beginning you are welcome to accompany them onto the yard during the first few days/weeks until they feel more confident and assured. The reception staff will be on the yard to assist.

Parents are asked to complete a form informing the school of the names of adults authorised to collect their children. Parents are expected to notify the school if there are any changes to the arrangements for collecting their children. We do not release a child into another adult's care if we have not been notified beforehand of a change to the usual arrangement.

Dogs on yard

Dogs, except guide dogs for the blind are not permitted on the yard.

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School Uniform

We feel that school uniform promotes a sense of belonging and pride. Your child is encouraged to wear the school's official uniform. You can buy the uniform from Nash Sports, Sketty; J and S Leisurewear, Ty Coch; Bergoni, Llansamlet; Tesco direct – online*

Please note due to changes implemented by Welsh Government from September 2019 you may purchase items without the school logo. We will be consulting with all stakeholders during the Autumn term and making appropriate statutory changes.

Please remember to label each item of clothing.

There is also a grant available to parents to help with purchasing school uniform. Please click on the link below for further information:-

www.gov.uk/help-school-clothing-costs

Official School Uniform

Red jumper

White polo shirt

Black trousers, skirt, shorts or pinafore

Red and white gingham dress (optional for summer)

Black shoes

Attendance and Punctuality

It is important that your child attends school regularly and arrives punctually.

If you do arrive late at the school you **MUST** bring your child to the OFFICE to register. Late marks will no longer be given in class. For health and safety reasons we must be aware who is present on site and who is absent.

Pupils who are not registered in the office will receive an unauthorised absence.

It is not appropriate to leave a child at the main entrance – parents must bring their child to the office to sign the late book. **Parents are responsible for informing the school if a child is late.**

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Persistent lateness (more than three times) will be referred to the Education Welfare Officer

Please remember to inform the office **before 9.30am** if your child is absent.

If your child has a medical appointment which includes a dental or eye appointment please contact the school in advance so that we can register an authorised absence. If your child is ill please contact the school on the first morning of absence either by telephone or via 'Parent Mail' in order to inform us of the illness. If we do not hear from you we will contact you via a text message or by phone on the first morning of absence. If the school does not receive an explanation for your child's absence, the absence will be recorded as an unauthorised absence.

If you need to request leave of absence, could you please complete the relevant form, which is available from the school office and return it to the school for approval by the Head Teacher. **Taking school holidays during term time is discouraged. All absences due to holidays will be recorded as unauthorised.**

Breakfast Club

The breakfast club is open to all school pupils each morning from 7.50am to 8.50am. There is a £1.00 charge for each pupil attending the breakfast club between 7.50am and 8.15 am. Please note that there is no admittance after 8.25 a.m. During this period children can use the school hall to enjoy cereal, toast and juice. Supervision of pupils in the hall and the yard is ensured during this time and continues until registration time at 8.50 a.m.

Clwb Gofal – After School Club

The cost for attending 'Clwb Gofal' is rising from September 2019. The cost per head will be £10 per pupil and £5 for other siblings. Light refreshments are provided during the session which starts at 3.20 p.m and finishes at 5.50 p.m

School dinners

Please note that the cost of school dinners is £2.30 per day or £11.50 for a whole week.. The new menu will be available on the Swansea City Council Website and the schools website from September.

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No-Nut Policy

As we have several children in school who suffer from a severe nut allergy please could I take this opportunity to remind everyone that our school has a 'No Nuts Policy'. This means that the following items should not be bought into school:

- Packs of nuts
- Peanut butter sandwiches
- Fruit and cereal bars that contain nuts
- Chocolate bars or sweets that contain nuts
- Sesame seed rolls (children allergic to nuts may also have a severe reaction to sesame)
- Cakes made with nuts

We have a policy not to use nuts in any of our food prepared on site, however we cannot guarantee that some product will not contain traces of nut.

Online payment system - SQuid

Please note that dinner and school trip payments are now made on our electronic payment system sQuid.

Volunteers

A huge thank you to all the parents and friends who have helped out with a range of activities this year. Their contributions to activities such as reading, gardening, general maintenance and school trips have been invaluable. **Thank You!**

We are always looking for volunteers to help and share their skills. If you are able to help in any way e.g on school trips or able to share a particular skill and contribute in any way with us please call at the school office and let us know.

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Parent / Guardian Questionnaire Results

Thank you to everyone who completed the parent questionnaire. A total of 57 questionnaires were returned. This was about half the number received last year. I have attached the findings of the school questionnaire below. The results are encouraging and thank you to everyone who added constructive comments. These are highly valued and will be used to plan ahead and help us to continue to improve our provision and the care we offer. We will include all positive comments in the new school prospectus.

	Cwestiynau / Questions Ar gyfer pob un o'r datganiadau isod, ticiwch y blwch sy'n adlewyrchu'ch barn orau mewn perthynas a ysgol eich plentyn. <i>For each of the statements below, please tick the box which best reflects your views in relation to your child's school.</i>	Cytuno'n gryf / Strongly	Cytuno / Agree	Anghytuno / Disagree	Anghytuno'n gryf / Strongly	Ddim yn gwybod / Don't know	Heb ateb / Did not answer
1	Mae rheolaeth yr ysgol o ddydd i ddydd yn effeithiol <i>The everyday running of the school is effective</i>	33	62	2	2		
2	Mae'r ysgol yn gymuned hapus <i>The school is a happy community</i>	41	55	2			2
3	Mae fy mhlentyn yn hoffi'r ysgol hon <i>My child likes this school</i>	49	47	4			
4	Rwy'n hapus â'r wybodaeth a dderbyniaf am fywyd yr ysgol e.e. Prospectws Ysgol, llythyron, neges destun, y wefan cylchlythyron <i>I am happy with the information I receive about school life e.g School Prospectus, letters, newsletters, website, text messages</i>	26	46	21	5		2
5	Cafodd fy mhlentyn gymorth i ymgartrefu'n dda pan ddechreuodd yn yr ysgol <i>My child was helped to settle in well when he or she started at the school</i>	37	51	2	2	4	4
6	Mae fy mhlentyn yn gwneud cynnydd da yn yr ysgol <i>My child is making good progress at school</i>	32	57	4	2		4
7	Mae disgyblion yn ymddwyn yn dda yn yr ysgol <i>Pupils behave well in school</i>	30	64	4	2		
8	Mae'r addysgu yn dda <i>The teaching is good</i>	30	60	5			5
9	Mae'r staff yn disgwyl i fy mhlentyn weithio'n galed ac i wneud ei orau <i>Staff expect my child to work hard and do his or her best</i>	32	65	2			2
10	Mae'r staff yn trin pob plentyn yn deg a gyda pharch <i>Staff treat all children fairly and with respect</i>	30	55	4			10
11	Caiff fy mhlentyn ei annog i fod yn iach ac i wneud ymarfer corff yn rheolaidd <i>My child is encouraged to be healthy and to take regular exercise</i>	25	53	12			10

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12	Mae fy mhlentyn yn ddiogel yn yr ysgol <i>My child is safe at school</i>	36	64				
13	Mae fy mhlentyn yn cael cymorth ychwanegol priodol mewn perthynas ag unrhyw anghenion unigol penodol <i>My child receives appropriate additional support in relation to any particular individual needs</i>	18	37	9	4		33
		Cytuno'n gryf/ <i>Strongly</i>	Cytuno / <i>Agree</i>	Anghytun o/ <i>Disagree</i>	Anghytun o'n gryf / <i>Strongly</i>	Dim yn gwybod / <i>Don't</i>	Heb ateb/ <i>Did not</i>
14	Rwy'n cael gwybodaeth am gynnydd fy mhlentyn <i>I am kept informed about my child's progress</i>	23	58	14	2		4
15	Rwy'n teimlo'n gysurus ynglŷn â gofyn cwestiwn i'r ysgol, gwneud awgrymiadau neu nodi problem <i>I feel comfortable about approaching the school with questions, suggestions or a problem</i>	35	58	5			2
16	Mae'r ysgol yn helpu fy mhlentyn i ddod yn fwy aeddfed ac i ysgwyddo cyfrifoldeb <i>The school helps my child to become more mature and take on responsibility</i>	25	61	4			10
17	Mae amrywiaeth dda o weithgareddau, gan gynnwys teithiau neu ymweliadau <i>There is a good range of activities including trips or visits</i>	25	45	18	9		4
18	Mae'r wisg ysgol yn creu delwedd bositif o'r ysgol <i>The school uniform creates a positive image of the school</i>	29	62	4	2		4
19	Rwy'n deall trefn yr ysgol ar gyfer delio â chwynion <i>I understand the school's procedure for dealing with complaints</i>	22	43	30	2		4
20	Rwy'n hapus ag ymddangosiad allanol/mewnol yr ysgol <i>I am happy with the internal/external appearance of the school</i>	11	32	27	27		3

Areas highlighted as requiring further improvement were communication, school trips, the internal and external appearance of the school, Physical Education and the complaints procedure. These are very similar to last year's findings although it must be emphasized that changes have been made during the year to improve on all these aspects. We welcome any constructive feedback that will help us to improve these areas and the provision we offer. Thank you in advance for your cooperation.

Dealing with Complaints

The parent questionnaire also shows that many are unsure about the school complaints procedures. We have an open door policy and you can discuss any concerns that you have

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with us. If you have any questions or concerns please speak to your child's class teacher in the first instance if appropriate. Alternatively contact the Head teacher directly.

Whilst we agree that social network platforms are excellent forums for communicating and exchanging ideas we believe that these are not the appropriate platforms for voicing dissatisfaction and complaints about school procedures or matters that concern. It is important to follow the guidelines in the Complaints Policy.

The full procedure is outlined in the school's Complaints Policy available on the website.

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