



YSGOL GYNRADD GYMRAEG BRYN-Y-MÔR

Pennaeth/ Headteacher: Mrs Elin Wakeham

Mewn undod mae nerth /Stronger together

28.08.20

Dear Parent/Guardian

I hope that you all have had a relaxing and enjoyable summer break. I am sure that we are all looking forward to a full return to school by the 14th of September.

Although current infection rates seem to be low in the Swansea area, as a school we cannot completely rule out potential infection of COVID 19, but we will put in place guidelines and actions to control and limit any potential spread. You as parents and carers also have a vital role to play in supporting the school in its endeavours.

Dates for the first 2 weeks of the Autumn Term

01.09.20 Tuesday	Preparation day – No Pupils Please note that these are days set aside to prepare the school, according to the risk assessment, for the safe reopening of the school. It is also time for the council services such as catering to prepare. <u>This is not an INSET day.</u>
02.09.20 Wednesday	Preparation day – No Pupils Please note that these are days set aside to prepare the school, according to the risk assessment, for the safe reopening of the school. It is also time for the council services such as catering to prepare. <u>This is not an INSET day.</u>
03.09.20 Thursday	50% Capacity today Group A Groups have been shared before summer Reception - 9.00am – 12pm Years 1 - 8.50am – 3.00pm Years 2 - 8.50am – 3.00pm Years 3 - 8.50am – 3.20pm Years 4 - 8.50am – 3.20pm Years 5 - 8.50am – 3.20pm Years 6 - 8.50am – 3.20pm
04.09.20 Friday	50% Capacity today Group B – Groups have been shared before summer Reception - 9.00am – 12pm Years 1 - 8.50am – 3.00pm

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	Years 2 - 8.50am – 3.00pm Years 3 -8.50am – 3.20pm Years 4 -8.50am – 3.20pm Years 5 -8.50am – 3.20pm Years 6 -8.50am – 3.20pm
07.09.20 Monday	<u>All Pupils Yrs1-6</u> Years 1-2 8.50am – 3.00pm Years 3-6 8.50am – 3.20pm Reception Group A - 9.00am – 12pm Nursery Group A Morning 9.30 – 10.30 Afternoon – 1.30 – 2.30
08.09.20 Tuesday	<u>All Pupils Yrs1-6</u> Years 1-2 8.50am – 3.00pm Years 3-6 8.50am – 3.20pm Reception Group B 9.00am – 12pm Nursery Group B - Morning 9.30 – 10.30 Afternoon – 1.30 – 2.30
09.09.20 Wednesday	<u>All Pupils Yrs 1-6</u> Years 1-2 8.50am – 3.00pm Years 3-6 8.50am – 3.20pm Reception Group A 9.00am – 12pm Nursery Group C - Morning 9.30 – 10.30 Afternoon – 1.30 – 2.30
10.09.20 Thursday	<u>All Pupils Yrs1-6</u> Years 1-2 8.50am – 3.00pm Years 3-6 8.50am – 3.20pm Reception Group B 9.00am – 12pm Nursery Group Ch - Morning 9.30 – 10.30 Afternoon – 1.30 – 2.30
11.09.20 Friday	<u>INSET – No Pupils</u>
14.09.20	All Pupils – Normal School Hours - 8.50 – 3.20

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Monday	Nursery – To be confirmed by the teacher. (Information to be sent out by 11.09.20)
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Group information has been shared before summer.

What's different in September 2020?

Guidance from Welsh Government and Local Authority:

- Social distancing measures have been relaxed for pupils. However there is still an expectation that adults maintain a 2m distance from other adults and pupils where possible in class. Pupils will be expected as much as is possible to stay in their own 'bubble' classes. Resources may be shared within the bubble classroom but not with other classes.
- The classrooms may look a little different to normal (e.g some classes may reorganise the way their desks have been set out so pupils are forward facing) and less contact points where possible.
- Cleaning will be part of the school timetable by staff.
- Handwashing will still play a vital part in controlling the spread of infection and will be part of the school day.
- Respiratory hygiene will be vital – doors and window open where possible and the "Catch it. Kill it. Bin it" approach with sneezing. Tissues will be available.
- There will be staggered playtimes and lunch times to avoid too many groups from mixing. However there will be times that mixing will be unavoidable such as in Breakfast club and the Clwb Gofal and siblings will also be mixing after school. Staggered start and finish times for some year groups.
- You must NOT send your child to school if you, your child or anyone in the household displays any of the following symptoms.
 - a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
 - a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
 - a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal
- Follow the guidelines for Track and Trace should you be concerned that you have an infection: <https://phw.nhs.wales/topics/latest-information-on-novel-coronavirus-covid-19/>
- Children wearing face coverings will be asked to remove them in school. There is guidance available on the correct way to remove face coverings in school.
- Currently, parents are not allowed onto the school premises. Please ring for an over the phone conversation if you have any queries.
- Please limit the amount of items your child brings into schools as school bags will be kept in the

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classroom where possible to avoid creating high tough areas. **No toys.**

- High frequency use such as pencils and pens are items that should not be shared so it may be an idea that your child (Year 2 – 6) brings their own pencil case to school.
- The one way system will stay for now in the school.
- There will be an isolation room in school should a pupil or staff member become unwell.
- Pupils will still need to bring their own water bottle that will be sufficient for the day as it is recommended that water fountains should only be used if really needed and only used with children's personal refill bottles .
- There will be a limited amount of pupils allowed to use the toilets at any one time.
- Extra cleaners will be in the school to provide continuous cleaning throughout the day.
- We will be encouraging classes, in their bubbles, to spend some time outside each day.
- Lessons during the first half term will focus on wellbeing and literacy, numeracy and digital competence and a breadth and balance in the other areas of the curriculum.

Please be aware that these are current guidelines and could be subject to change.

School Drop Off and Pick up procedures

For the **first two weeks only** there will be a staggered timetable in line with WG recommendations. The school gates will open at 8.35 a.m. We ask that you please drop your child off at the side entrance gate (Brynmill Avenue). To limit mixing, for the first 2 weeks all pupils will go straight to their classrooms where they will be supervised by staff until the school day starts at 8.50 a.m. **As soon as you have dropped off your child, please move away as quickly as possible and avoid gathering around the gate / corner as we want other parents to be able to drop off their children promptly. It will also free up parking spaces. Please maintain a 2m distance.**

Parents of Nursery pupils are permitted to access the school yard and escort their children to the nursery yard.

Parents of new Reception Class children are encouraged to drop their children at the gate, however if your child is anxious at the beginning you are welcome to accompany them onto the yard during the first few days/weeks until they feel more confident and assured. The reception staff will be on the yard to assist.

Parents are asked to complete a form informing the school of the names of adults authorised to collect their children. Parents are expected to notify the school if there are any changes to the arrangements for collecting their children. We do not release a child into another adult's care if we have not been notified beforehand of a change to the usual arrangement.

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For the first 2 weeks - Children in year 1 and 2 will be **released at 3.00pm**. The children will form lines on the yard and be called forward to parent/carer as soon as they have been recognised. There will be no 20 minute break in the afternoon therefore the pupils will still get their full allocated teacher contact time.

Pupils in years 3-6 will be released at the usual time of 3.20pm. They will form lines on the yard and be called forward when a parent has been recognised. This process for release may take a little longer as we get used to the system, so I ask that you be patient and we will release the children as quickly as we can.

Please remember- No parents are to come onto the yard.

School Uniform

We feel that school uniform promotes a sense of belonging and pride. Your child is encouraged to wear the school's official uniform. You can buy the uniform from Nash Sports, Sketty; J and S Leisurewear, Ty Coch; Bergoni, Llansamlet; Tesco direct – online*

Please note due to changes implemented by Welsh Government from September 2019 you may purchase items without the school logo. Please remember to label each item of clothing.

There is also a grant available to parents to help with purchasing school uniform. Please contact the office for further information.

Official School Uniform

- Red jumper
- White polo shirt
- Black trousers, skirt, shorts or pinafore
- Red and white gingham dress (optional for summer)
- Black shoes

Attendance and Punctuality

It is important that your child attends school regularly and arrives punctually. From September the 14th attendance is mandatory.

In the current climate, if your child is late, please bring your child to the main door and ring the bell. Please wait for a member of staff to come to you to collect your child.

In normal circumstances if you do arrive late at the school you MUST bring your child to the OFFICE to register. Late marks will no longer be given in class. For health and safety reasons we must be aware who is present

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on site and who is absent.

Pupils who are not registered in the office will receive an unauthorised absence.

It is not appropriate to leave a child at the main entrance – parents must bring their child to the office to sign the late book. Parents are responsible for informing the school if a child is late.

If your child has a medical appointment which includes a dental or eye appointment please contact the school in advance so that we can register an authorised absence. If your child is ill please contact the school on the first morning of absence either by telephone or via 'Parent Mail' in order to inform us of the illness. If we do not hear from you we will contact you via a text message or by phone on the first morning of absence. If the school does not receive an explanation for your child's absence, the absence will be recorded as an unauthorised absence.

If you need to request leave of absence, could you please complete the relevant form, which is available from the school office and return it to the school for approval by the Head Teacher. Taking school holidays during term time is discouraged. All absences due to holidays will be recorded as unauthorised.

Transport

School transport will now run as normal. Please see the attached letter for further guidance and information.

Breakfast club

Currently, breakfast club will resume on the 14th of September with normal hours. The breakfast club is open to all school pupils each morning from 7.50am to 8.50am. There is a £1.50 charge for each pupil attending the breakfast club between 7.50am and 8.15 am. Please note that there is no admittance after 8.25 a.m.

In the current arrangements, pupils will go to their classes by 8.40am. A piece of toast, fruit and a drink in a bag will be offered to pupils.

Lunch Time / School dinners / Fruit / Milk

Current advice is that from the 1st to the 11th of September there **will be no lunch available**. Your child will need to bring in their own packed lunch and snacks and drinks for the first 2 weeks.

For the foundation phase, there will be **no milk or fruit** available for the first half term. Please provide a snack for your child.

Free School Meals

Payment for free school meals will continue until September the 14th. If you feel you are eligible for FSM please contact the office for further information.

In normal circumstances academic year 20-21 that the cost of school dinners is **£2.40 per day or £12.00** for a whole week. The new menu will be available on the Swansea City Council Website and the schools website from September. There will be a reduced menu for the first half term – one hot meal option and one cold option. All

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meals be served in a disposable packs. For cold packed lunches or packed lunches brought in from home, the majority of pupils will be eaten in the classroom to avoid mixing of groups.

As we have several children in school who suffer from a severe nut allergy please could I take this opportunity to remind everyone that our school has a **'No Nuts Policy'**. This means that the following items should not be bought into school:

- Packs of nuts
- Peanut butter sandwiches
- Fruit and cereal bars that contain nuts
- Chocolate bars or sweets that contain nuts
- Sesame seed rolls (children allergic to nuts may also have a severe reaction to sesame)
- Cakes made with nuts

We have a policy not to use nuts in any of our food prepared on site, however we cannot guarantee that some product will not contain traces of nut

Online payment system - SQuid

Please note that dinner and school trip payments are now made on our electronic payment system sQuid.

Play Time

There will be a staggered and phased timetable for pupils to go out to play so that we can limit mixing between groups of children.

Clwb Gofal – After School Club

Clwb gofal will resume on the 14th of September. The cost for attending 'Clwb Gofal' is rising from September 2020. The cost per head will be £10 per pupil and £7 for other siblings. Light refreshments are provided during the session which starts at 3.20 p.m and finishes at 5.50 p.m. Please contact the school if you require a space as there is currently a waiting list.

PE

PE lessons will take place with more frequency (outside) and you will be informed of your child's PE lessons at the beginning of term.

INSET days for this term

11/9/2020

23/11/2020

22/12/2020

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Welcome meetings Autumn Term

Currently we cannot see that parents will be able to come into school for the autumn term meetings. It is the case – we will try and set up meetings via TEAMS. More information on this will follow at the start of term.

Yours sincerely,

Elin Wakeham
Head teacher

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